



**BRITISH VIRGIN ISLANDS PORTS AUTHORITY
VACANCY NOTICE 2/2016**



GENERAL COUNSEL

Applications are invited for the post of **General Counsel** at British Virgin Islands Ports Authority for immediate employment on a contractual basis.

QUALIFICATIONS AND EXPERIENCE:

1. Bachelor's Degree in Law;
2. Legal Practitioner's Certificate; and
3. Minimum of seven (7) years' post qualification experience in Law.

SKILLS:

1. The ability to master and interpret complex legislation;
2. Practical knowledge Civil Procedure Rules of the BVI Jurisdiction;
3. General knowledge in Criminal, International, Constitutional, and Administrative Law;
4. Consideration of issues in practical and legal content;
5. Detailed knowledge and experience in Court Proceedings;
6. Sound thinking, analytical, interpersonal and negotiation skills; and
7. Versed in the application of the BVI Ports Act and Regulations

REPORTS TO: Managing Director

DUTIES AND RESPONSIBILITIES:

1. Drafts legal responses on instructions from the Managing Director and Deputy Managing Director in a timely manner;
2. Advises and interprets to Management and Board on all matters pertaining to operations of the Authority and new revenue streams;
3. Assists with interpretation of Labour Code and other Laws of the Virgin Islands to assure the Authority's compliance;
4. Represents the Authority in Court, negotiations, and other meetings;
5. Drafts, reviews, revises, vets the Authority's contracts, commercial agreements, and Bonds; and
6. Performs any other job-related duties a required by the Managing Director and Deputy Managing Director.

***Salary will be determined commensurate with relevant qualification and experience.**

CLOSING DATE: September 21, 2016

APPLICATIONS: British Virgin Islanders or Belongers Preferred.

All interested applicants **must** apply either *online or submit a completed Application Form, along with the required documents during the hours of 8:30 a.m. - 4:30 p.m. Monday – Friday to the following physical address:

**Human Resources Manager
British Virgin Islands Ports Authority Headquarters
2 Port Purcell, TORTOLA, VG1110
BRITISH VIRGIN ISLANDS
* mmark@bviports.org**